



Workshop: ADVANCED POWER POINT PRESENTATION SKILLS

Enhancing Fluency in Dynamic and Effective Power Point Presentations

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ADVANCED PP PRESENTATION SKILLS WORKSHOP

Even the most experienced individuals need to refresh their presentation skills from time to time. Bad habits can creep in unnoticed and thrive in an environment of complacency.

The primary aim of the Advanced Presentation Skills Workshop is to facilitate individuals to enhance their presentation capabilities. This is achieved through a focus on crucial objectives, pivotal perceptions, and the power of persuasion. Participants will be equipped with the tools to convey their messages clearly and convincingly, ensuring that their presentations leave a lasting impact.

THE WORKSHOP ©

Presentation Essentials

Participants will learn the foundational elements that makes a presentation memorable and impactful. This section will cover:

- How to Introduce Ideas to Remember: Techniques for making your key points stick in the minds of your audience.
- Identify Quality Presentation Standards: Understanding what constitutes an outstanding presentation and how to achieve it.
- Studying Your Audience: Techniques for understanding your audience's needs and tailoring your message accordingly.
- Developing 'A Focus': Ensuring that your presentation has a clear and compelling central theme.

Design Your 'Content'

The structure and content of your presentation are crucial to its success. This section will guide participants through:

- Planning and Organising Your Contents: Strategies for structuring your presentation in a logical and engaging manner.
- Slide Quantity vs Quality: Control your 'Slide's contents'.
- Developing Your Conclusion: Crafting a powerful and memorable closing message.
- Identifying Your Purpose: Clarifying your objectives to ensure your presentation is focused effectively.
- Mind Mapping: A powerful tool for brainstorming and organising your ideas.
- Developing Your Key Points: Techniques for identifying and emphasising the most critical aspects of your message.

Delivery

The delivery of your presentation is as important as its slide's content. In this section, participants will learn:

- Time Management: How to manage your presentation's delivery time effectively to ensure you cover all key points without rushing.
- Develop and Control Eye Contact: Techniques for engaging with your audience through effective eye contact.
- Body Language and Delivery: Understanding how your physical presence impacts your message and how to use it to your advantage.
- Facial Expressions: Using facial expressions to convey emotion and reinforce your message.
- Controlling 'Tonality' of Voice: How to use your voice to maintain interest and emphasise key points.
- Use of Technology: Leveraging modern presentation tools to enhance your delivery.
- Language Skills: Polishing your verbal communication to ensure clarity and effectiveness.

Benefits from the Workshop

The Advanced Presentation Skills Workshop offers numerous benefits for both individuals and organisations. Participants will gain:

- Increased Confidence: participants will develop the confidence to deliver presentations with poise and authority.
- Enhanced Engagement: Learn techniques to captivate and maintain the attention of your audience.
- Improved Persuasion: Develop skills to persuade and influence your audience effectively.
- Greater Clarity: Ensure your message is clear and easily understood.
- Professional Growth: Enhance your professional skills set and open new career opportunities.

THE LEAD TRAINER AND FACILITATOR:

Thej M. Pinidiya BAPsy, PgDLaw
SENIOR SOLICITOR, *England & Wales*



Thej's extensive experience in the legal field in the UK spans over two decades, during which he has practiced as a senior solicitor.

His training and development career began around 12 years ago. His extensive knowledge and expertise have made him a sought-after trainer not only in the UK but across the globe notably in southeast Asia.

His clientele includes a diverse range of entities such as law firms, multi-faceted corporations, government and private organisations, the medical profession, professional sports persons and sports bodies, service personnel, political candidates, professional and academic institutions.

Thej was appointed to panels and faculties of reputed corporate training establishments to conduct various and diverse training programmes. He continues to deliver training to these establishments, earning commendations for his bespoke corporate training programs and workshops.

Notable clients include the Save the Children Fund-International, Law Associations in London, individual law firms, apparel industries in Bangladesh, the SL Women's Chamber of Commerce, the Employers Federation of Ceylon, and numerous other organisations. He has also made appearances as a guest speaker for the Rotarians.

Group Sessions |

One-on-one individual training sessions |

Bespoke Training Programs |

Interactive Workshops |

Long/Short term Programs |

Corporate Training |

